

Notice of Meeting



Scan here to access the public documents for this meeting

Governance and Ethics Committee

Monday, 17th January, 2022 at 6.30 pm

in the 2nd Floor Meeting Area, Council Offices,
Market Street, Newbury

This meeting can be streamed live here:

<https://westberks.gov.uk/governanceethicscommitteelive>

Date of despatch of Agenda: Friday, 7 January 2022

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Stephen Chard on 01635 519642

e-mail: Stephen.Chard@westberks.gov.uk

Further information and Minutes are also available on the Council's website at

www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Governance and Ethics Committee to be held on Monday, 17 January 2022
(continued)

To: Councillors Jeff Beck, Jeremy Cottam (Vice-Chairman), Graham, Rick Jones, Tony Linden, Thomas Marino (Chairman), David Marsh, Geoff Mayes, Andy Moore, Claire Rowles and David Southgate

Substitutes: Councillors Adrian Abbs, Anne Budd, John Downe, Owen Jeffery, Steve Masters, Graham Pask and Garth Simpson

Agenda

Part I		Page No.
1	Apologies To receive apologies for inability to attend the meeting (if any).	1 - 2
2	Minutes To approve as a correct record the Minutes of the meeting of this Committee held on 15 November 2021.	3 - 6
3	Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	7 - 8
4	Forward Plan Purpose: To consider the Forward Plan for the next 12 months.	9 - 10

Governance Matters

5	Internal Audit Update Report To update the Committee on the outcome of Internal Audit work carried out during quarter two of 2021/22.	11 - 22
6	External Audit Plan and Fee Financial Year 2020/21 The report informs members of the proposed 2020/2021 external audit fee and proposed external audit plan for 2020/2021.	23 - 50
7	Financial Year 2021/22 Mid-Year Treasury Report	51 - 68

Agenda - Governance and Ethics Committee to be held on Monday, 17 January 2022

(continued)

The Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice (the CIPFA Code) which requires the Council to approve treasury management semi-annual and annual reports. The report provides an overview of the treasury management activity for financial year 2021/22 as at 30th September 2021.

- 8 **Member request for information** 69 - 80
The report considers a request by a Member of Council for access to information under a procedure detailed in the Council's Constitution at paragraph 13.3.7.
- 9 **Exclusion of Press and Public**
RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item.

Part II

- 10 **Member request for information** 81 - 118
Part II Appendices
- 11 **Strategic Risk Register Update Q2 2021/22** 119 - 164
To provide an update on the Strategic Risk Register as at Q2 of 2021/22 and to highlight the corporate risks that need to be considered by Corporate Board and Operations Board and to outline the actions that are being taken to mitigate those risks.

Sarah Clarke
Service Director: Strategy and Governance

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

If you require this information in a different format or translation, please contact Stephen Chard on telephone (01635) 519642.



West Berkshire
C O U N C I L